










SETTLE IN, RELOCATION SERVICES

Ciara Shaffrey  
Director and Founder

Settle In are passionate about making people happy and feeling 'at home' in Ireland.

Walked in expat shoes and understand the pains and gains of relocation			Know how to design and deliver service excellence
Extensive network of contacts across business, cultural, leisure, educational and social life in Ireland			Significant experience in customer service, operations and business development for corporates and SME's

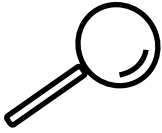
== SERVICES WE OFFER ==

PRE-ARRIVAL	ARRIVAL	SETTLE IN - MAKING IRELAND HOME
<ul style="list-style-type: none"><li>■ Early engagement - needs analysis</li><li>■ Bespoke orientation tour</li><li>■ Customised information pack</li><li>■ Sample accomodation available based on needs identified</li><li>■ Property search</li><li>■ School placement support</li></ul>	<ul style="list-style-type: none"><li>■ Property viewing</li><li>■ Schools visits</li><li>■ Tenancy management</li><li>■ Utilities set up</li><li>■ PPS &amp; bank account</li><li>■ Visa/ Immigration</li><li>■ Health care options</li><li>■ Pets and vets</li><li>■ Other managed services</li></ul>	<ul style="list-style-type: none"><li>■ Bespoke lifestyle services</li><li>■ Practical help &amp; advice</li><li>■ Local &amp; cultural information</li><li>■ Spousal support</li><li>■ Clubs/ group memberships</li><li>■ Leisure activities</li><li>■ Community integration</li><li>■ Discovering Ireland</li></ul>
		

■ We also offer departure services if you choose to leave Ireland ■

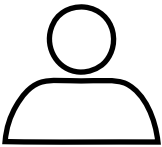
## == ACCOMMODATION & AREA ORIENTATION ==

**We discover what is needed and take early action**



Initial consultation via online face to face  
Complete needs analysis together  
Evaluation & advice on accommodation preferences  
Area orientation & insight  
Agree search parameters aligned to budget, property and area requirements  
Accommodation search and provision of samples to enable informed and realistic decision-making based on prioritisation of needs

**Making it personal on arrival**



Arrange and accompany individuals to viewing appointments of selected properties  
Advise and support in relation to securing the most appropriate properties in a timely manner including tenancy management  
Conduct check-in process and walkthrough of appliances and property features  
Home utilities set-up assistance - furniture rental/purchase  
Transport Overview - car hire /purchase and drivers licences/driving test  
Other services as required such as cleaner, handyman, insurance etc  
Customised area orientation pack– amenities, leisure, shopping etc.

## == FINDING SCHOOLS THAT FIT ==



**We discover what is needed and take early action**

- Gain clear understanding of educational needs
- Provide step by step guide through the Irish education system, share knowledge
- Contact suitable schools, ascertain availability
- Provide guidance, advice, information and discuss best options to enable good decision-making



**Making it personal on arrival**

- Arrange and accompany families to appointments for selected schools
- Assist with registration process, uniforms, school books, transport
- Discuss and advise on future educational needs in relation to post primary and 3rd level requirements
- Advise on extra-curricular children's programmes including camps during school holidays, and specific education needs such as language, special needs etc.

## == WHO WE ARE ==



**CIARA SHAFFREY**  
Director and Founder.

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I am a professional Irish woman who has lived and worked in the USA, France, Germany and Ireland. I understand the issues that arise for people when moving to a new country - I have walked in their shoes and I know the support they need.

A mother of three, my family-focused perspective forms an essential part of the service I offer.

My record with working in multi-cultural environments serving multinational companies, coupled with my warmth and empathy has given me the ability to foster understanding between languages and cultures.

This experience and understanding form an essential part of the flexible and personal service that we offer.

*"Settle-In provided me and my family with the practical support, care, reassurance and knowledge to successfully integrate into life in Ireland. The hands on care and guidance kept me motivated and focused and was a trusted source of support."*

- Elena, family of four from Italy

## == HOW WE HELP ==

We know that a good relocation experience means happier individuals who will integrate and flourish both professionally and socially

- We offer one to one **personal service** and instant decision making when required
- We provide **peace of mind** and a service with the utmost integrity and discretion
- We make it happen with understanding, attention to detail and effective delivery

## == SAY HELLO ==



hello@settlein.ie



www.settlein.ie