

Online Banking

6 things you can easily do
from home



**Bank of
Ireland**

6 easy ways to manage your banking from home

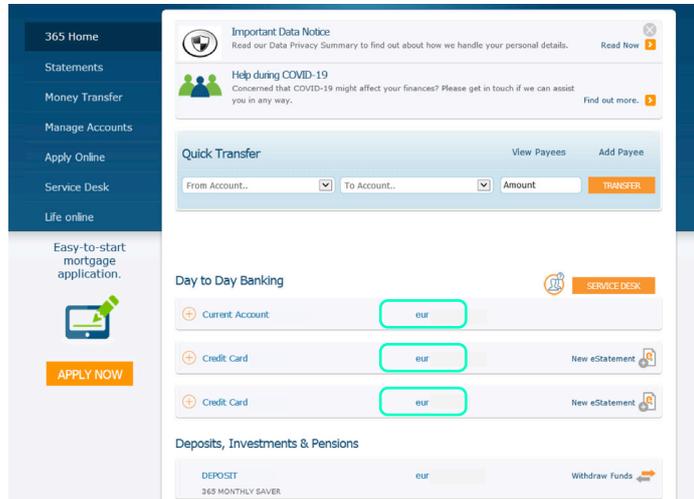
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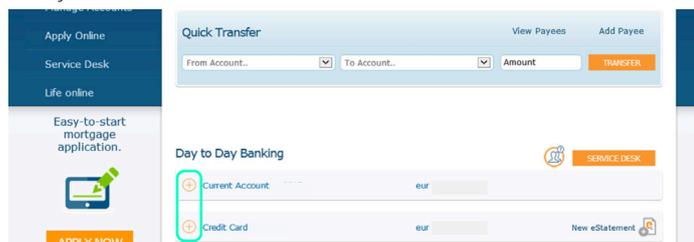
1. How to check your balance and transactions

Using 365online

1. Log on to www.365online.com
2. The first screen you see will contain your list of accounts and show your balance for each of them.

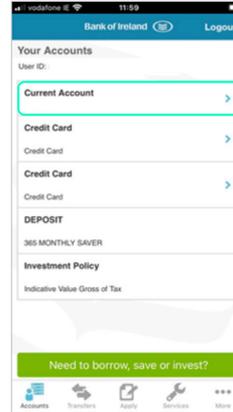


3. To see transactions on your account, click on the orange + symbol next to each account.



Using mobile app

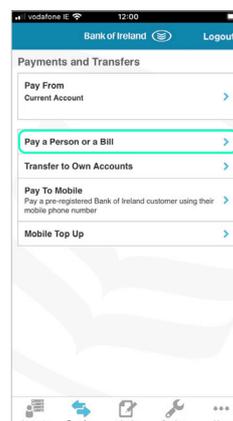
1. Log onto the mobile banking app.
2. Click on "Current Account".
5. Click on "Add New Person".



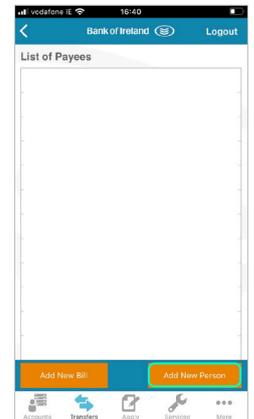
3. Click on "Transfers" at the bottom of the screen.



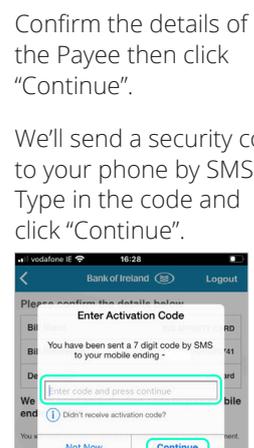
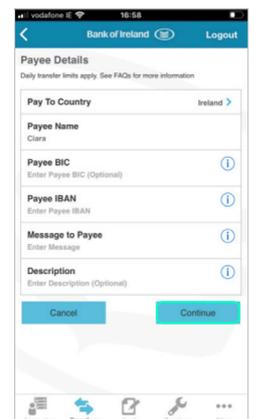
4. Click on "Pay a Person or a Bill".



6. Type in the details of the person or company you want to pay (the Payee). Click "Continue".
7. Confirm the details of the Payee then click "Continue".



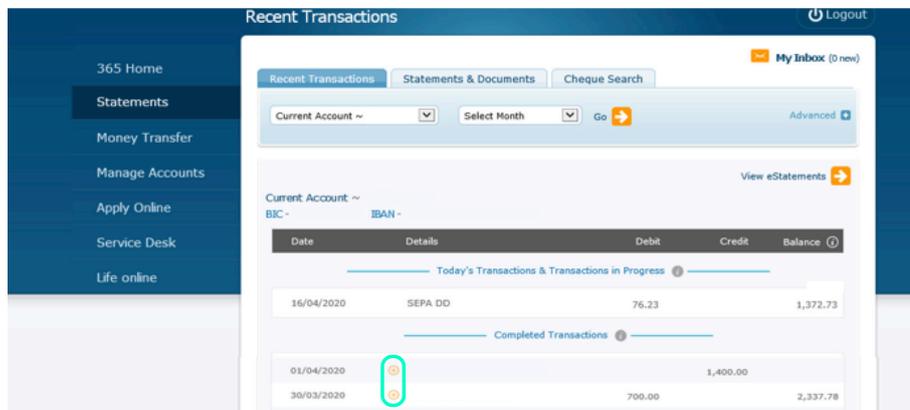
8. We'll send a security code to your phone by SMS. Type in the code and click "Continue".



2. How to cancel direct debits

Using 365online

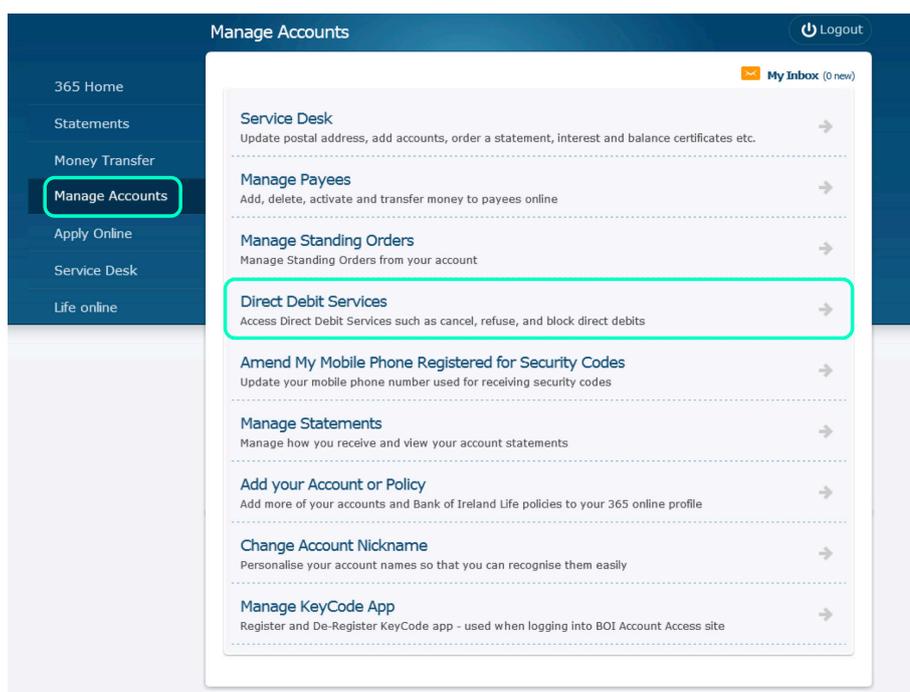
1. Log on to www.365online.com
2. Go through your list of transactions to find the direct debit you want to cancel. Click on the + sign beside the direct debit.



3. You'll now see the details of the direct debit. Click on the "Cancel" button to cancel it.



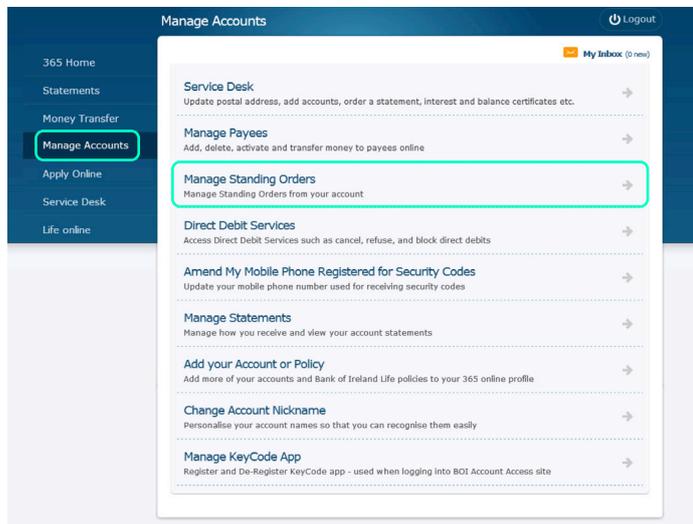
If you need to carry out other services on your direct debits, such as reactivating or unblocking direct debits, go to "Manage Accounts" on the home screen and "Direct Debit Services"



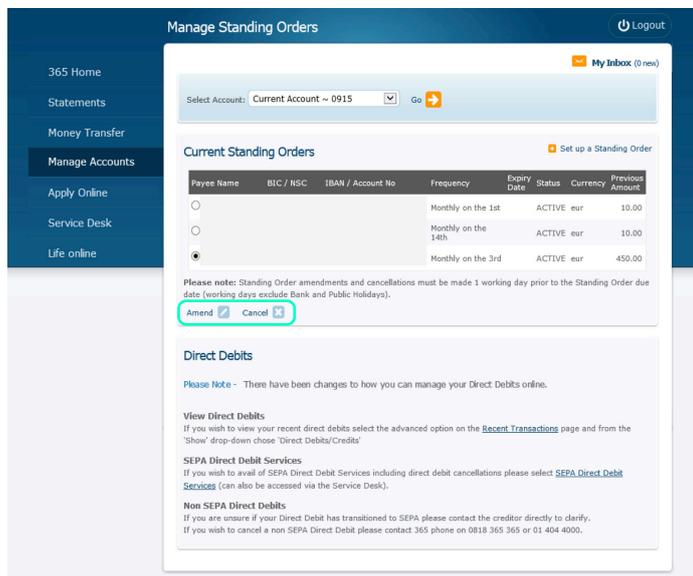
3. How to change or cancel a standing order

Using 365online

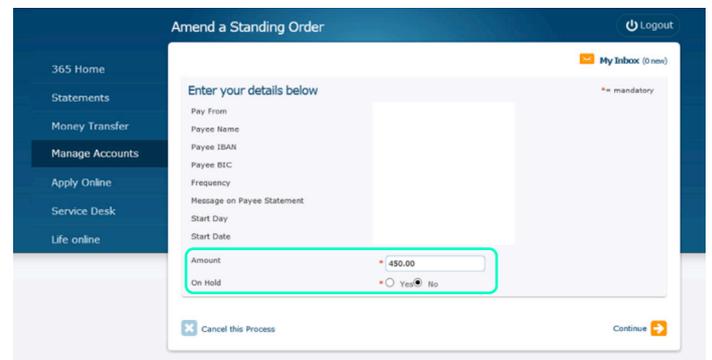
1. Log on to www.365online.com
2. Select "Manage Accounts" from the menu on the left-hand side, then "Manage Standing Orders".



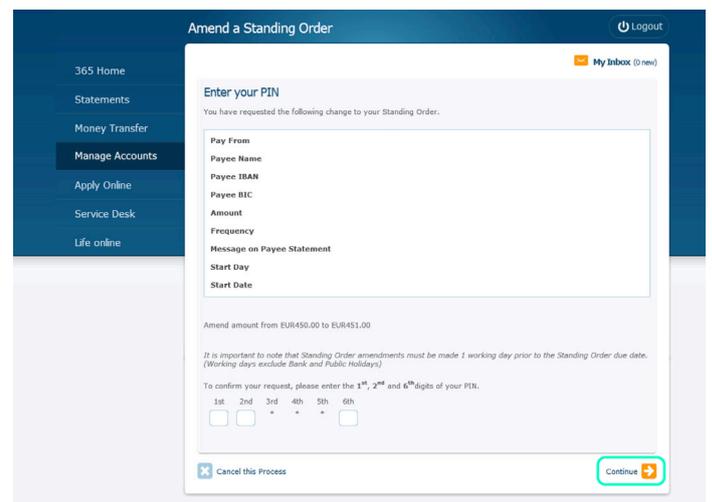
3. Select the standing order you want to change or cancel (you can change the amount of the standing order or put it on hold) and click "Amend" or "Cancel".



4. If you have chosen to cancel the standing order, you will be asked to confirm the cancellation. If you have chosen to amend the standing order, you can change the amount or put the standing order on hold.



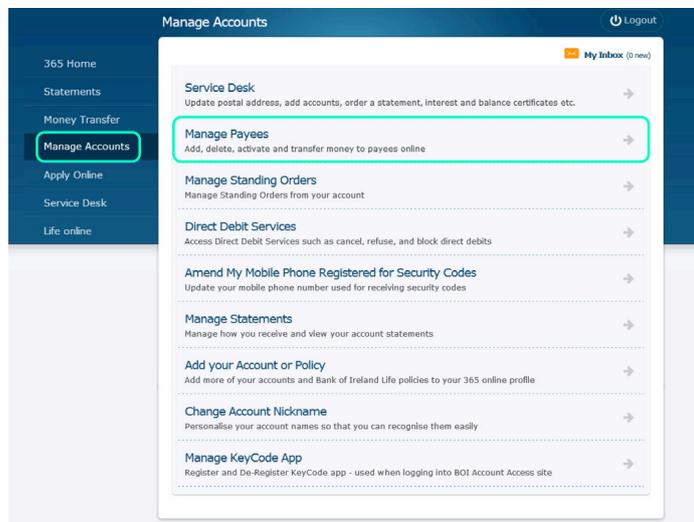
5. Enter 3 numbers from your 365online PIN then click "Continue".



4. How to pay a bill

Using 365online

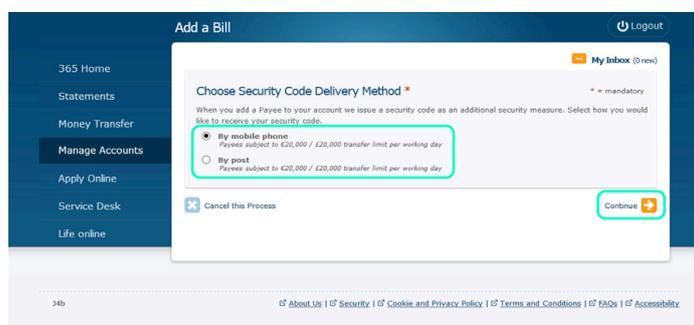
1. Log on to www.365online.com
2. Select "Manage Accounts" then "Manage Payees".



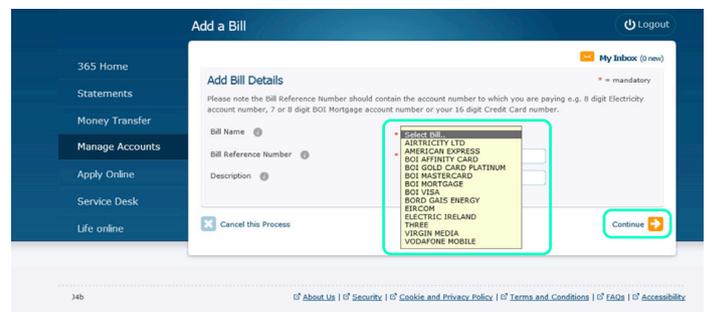
3. Select "Add a Bill" on the top right.



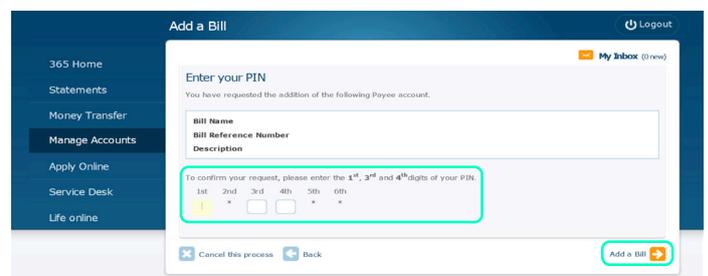
4. You'll need a security code to set up the bill. Choose to get it on your mobile or through the post. Then click "Continue". If you choose to get the code by post, it will take 5 working days to arrive.



5. Select the bill you want to pay and add in the account number of the account where it says "Bill Reference Number". Add in a description so that you can find it easily for future payments. Click "Continue".



6. Enter 3 numbers from your 365online PIN and click on "Add a Bill" at the bottom on the right.



7. Review your details and, if everything is correct, click on "Activate Payee".



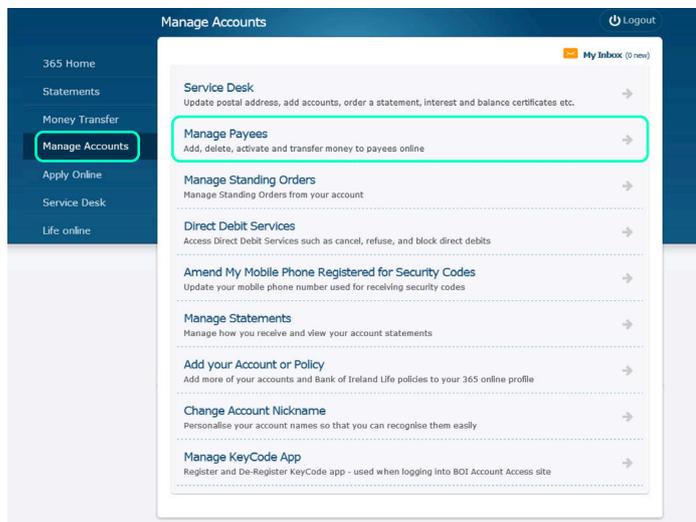
8. Enter the security code sent in an SMS or through the post. Click "Activate Bill".



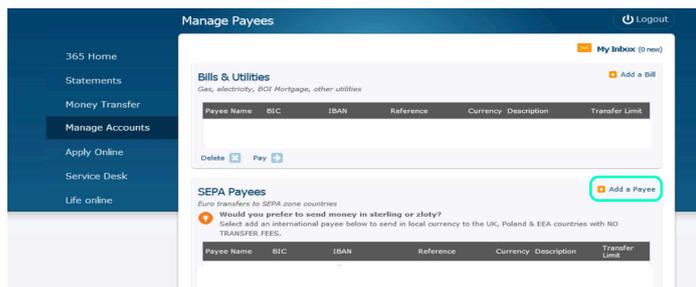
5. How to pay someone (add a payee)

Using 365online

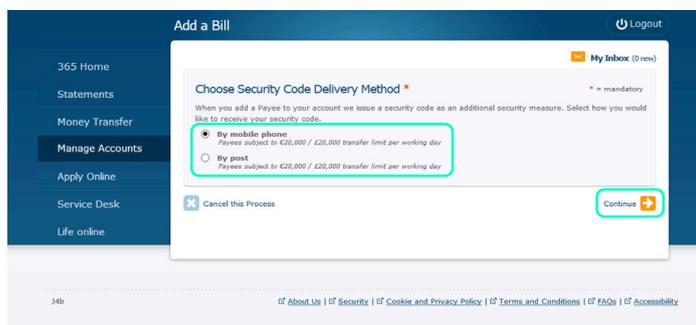
1. Log on to www.365online.com
2. Click on "Manage Accounts" then "Manage Payees".



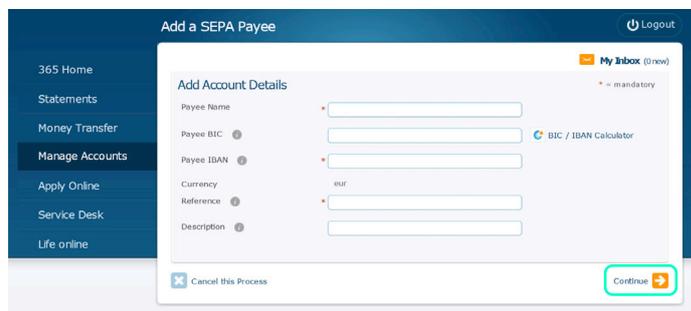
3. Click "Add a Payee".



4. You'll need a security code to add someone you want to pay. Choose to get it on your mobile or through the post. Then click "Continue". If you choose to get the code by post, it will take 5 working days to arrive.



5. Type in all the details of the person or company you would like to pay and click on "Continue".



6. Type in 3 numbers from your 365online PIN.



7. Check the details of the person or company you want to pay and click on "Activate Payee". You will then get a security code sent to your mobile phone or through the post.



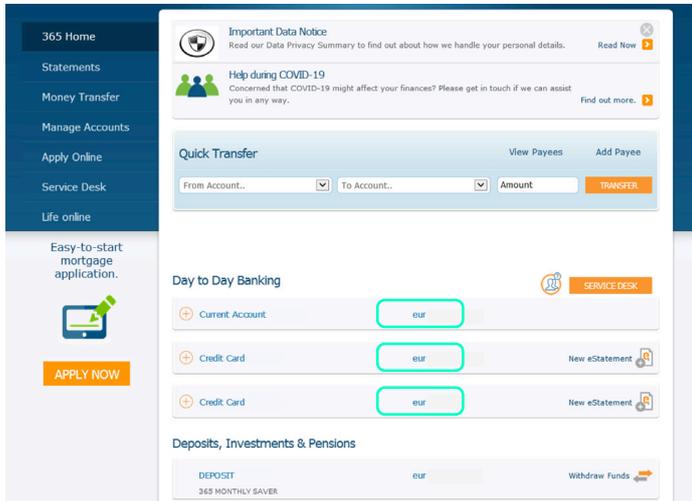
8. When you get it, type in the security code and click "Activate Payee".



6. How to find your BIC and IBAN

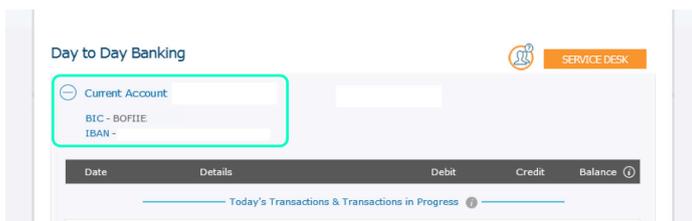
If you're not registered for 365online, 365phone or the mobile app

1. Log on to www.365online.com
2. The first screen you see will contain your list of accounts and show your balance for each of them.



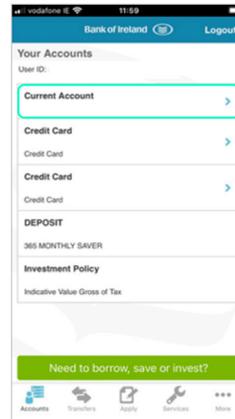
Using 365online

1. Log on to www.365online.com
2. Click on "Current Account" and your BIC/IBAN details will be displayed underneath.

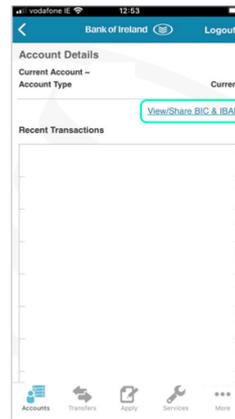


Using mobile app

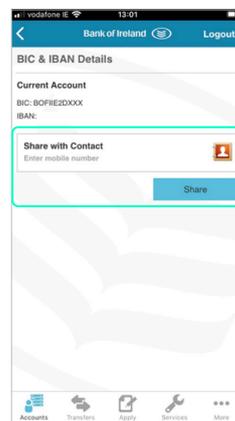
1. Log onto the mobile banking app.
2. Click on "Current Account".
3. Click on "View/Share BIC & IBAN".



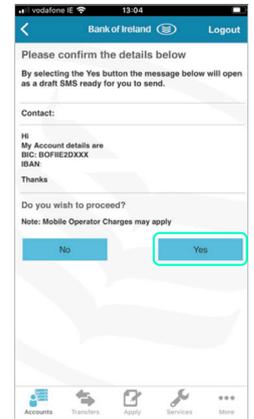
3. Click on "View/Share BIC & IBAN".



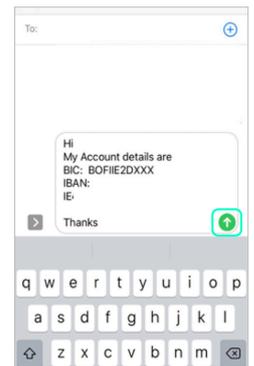
4. If you need to send your BIC & IBAN to someone, type in their mobile phone number and click on "Share".



5. Confirm you want to send the information then click "Yes".



6. This will open an SMS on your phone with the details. Click send.





Bank of Ireland is regulated by the Central Bank of Ireland.