

Request to release a Guarantor

To change the terms and conditions of your mortgage account(s), we require the following:

- A Mortgage modification request form fully completed by the borrower(s). (attached)
 - Proof of Income:
 - PAYE: most recent payslip
 - SELF EMPLOYED: last two years certified accounts and personal tax return or
 - tax balancing statement;
- Bank or Building Society Statements:
- Last three months current account and credit card statements (unless these accounts are with us)
- If self-employed – last three month’s current account statements for the business account (unless this account is with us)

Once you provide us with all the necessary documentation, we can progress your request.

Please send the documentation to:

Modifications Unit, Financial Review Team, BOI Mortgages, 2 Burlington Plaza, Burlington Road, Dublin 4, D04 EC66.

Who can I contact if I have any questions?:

If you have any questions in relation to this request you can phone our contact centre on 0818 365 365 or 01 404 4000.

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